

Parish Council Meeting Minutes

Date: April 18, 2024

Location: Village Hall

Attendees:

- Mr. John Smith (Chairperson)
- Mrs. Emily Johnson (Vice-Chairperson)
- Mr. Peter Thompson
- Mrs. Sarah Brown
- Mr. David Wilson
- Mrs. Emma Clark
- Mr. Michael Davis

Apologies:

- None

1. **Opening Remarks (Chairperson):**

Mr. John Smith called the meeting to order at 7:00 PM and welcomed all attendees.

2. **Approval of Previous Minutes:**

The minutes of the previous meeting held on March 15, 2024, were reviewed. Mrs. Sarah Brown proposed their approval, seconded by Mr. David Wilson. The motion was unanimously carried.

3. **Matters Arising from Previous Minutes:**

- The feasibility study for additional street lighting on Elm Street has been completed, and quotations are being sought.
- The collaboration with local schools regarding littering awareness is underway, with educational materials being prepared.

4. **Treasurer's Report:**

Mr. Peter Thompson presented the financial report for the period ending April 15, 2024. He noted a slight increase in funds due to successful fundraising efforts at the village fete. The report was accepted without objections.

5. **Planning Applications:**

Two new planning applications were discussed:

- **Application ref: 2024/005** - Proposed renovation of the Old Mill. The council unanimously approved the application after a brief discussion.
- **Application ref: 2024/006** - Development of a small housing estate on Greenfield Avenue. The council decided to defer the decision pending further community consultation.

6. **Community Updates:**

- Mrs. Emma Clark reported that the village fete held on May 5th was a great success, raising funds for local charities.
- Mr. Michael Davis provided an update on the charity drive for the local food bank, noting that donations have exceeded expectations.

7. Any Other Business:

- Mrs. Emily Johnson suggested organizing a community clean-up day to further address littering issues. The council agreed to set a date and promote the event.
- Mr. David Wilson raised concerns about speeding on Main Street. The council agreed to contact local authorities to discuss potential traffic calming measures.

8. Date of Next Meeting:

The next meeting was scheduled for May 16, 2024, at 7:00 PM in the Village Hall.

9. Adjournment:

There being no further business, the Chairperson adjourned the meeting at 8:30 PM.

Minutes recorded by:

[Signature]

Mrs. Sarah Brown

Parish Clerk